

**I. CALL TO ORDER** at 6:00 pm at the Fremont Highway Department at 113 Danville Road. Present were Selectmen Brett Hunter, Leon Holmes Sr and Gene Cordes; Road Agent Mark Pitkin, Highway Department employee Leon Holmes Jr, Bob Meade, Builder Wayne Copp, and Fire Chief Richard Butler.

Selectmen reviewed the work done to date which includes the concrete floor, framing, insulation, rough electric, and sheetrock. Everything is progressing well on the site. Bob Meade ran through some observations about the project and expressed concern about a couple of items. This included having a second means of egress at the westerly end of the building. After discussion, a location was chosen for a walk through, outswing door in the back corner of the building where it would be easiest to install. One outlet may also be moved. Emergency lighting/exit sign will be added to this area as well. The second item was that a fire separation is needed between the former office area and the rest of the building (large storage bays where work is currently ongoing). The wall separating these two uses currently has OSB on the former office area side, and it will be covered with 5/8 inch sheetrock over the OSB.

A change had been made to the original design of garage doors (at no extra cost) to include a row of windows in each door.

Copp thought that the balance of the work should be complete within a couple weeks.

Cordes moved to release the check for \$18,118 to Wayne Copp for work complete to date, based on the invoice approved last week. Holmes Sr seconded and the vote was approved 3-0. The check given to Copp and Selectmen left the site at approximately 6:15 pm.

All of the Selectmen arrived back at the Town Hall at 6:20 pm, where the meeting continued in the basement meeting room.

At 6:25 pm Police Chief Jon Twiss and candidate Peter Morelli came in to the Board's meeting. Twiss introduced Morelli to the Board and provided some background information. Morelli started his career at the Derry Police Department in 1988. He worked patrol and was then assigned to the SWAT Team. He was later promoted to Detective and was involved in many felony level investigations. He was then promoted to Sergeant and worked as a patrol supervisor for over 11 years before retiring in June 2011. He was then hired by the University of Massachusetts, Lowell Campus Police Department as a patrol officer. Morelli said that his drive was to become a leader and rise up the rank of challenges.

Chief Twiss stated that he was previously full-time certified in New Hampshire and can work up to six months without being recertified. He will take a law package if needed, and Chief Twiss is making application to the NH Police Standards and Training Commission to reinstate Morelli's full-time certification status. It was agreed that he would be paid \$17.36 per hour.

Cordes moved to appoint Peter Morelli as a police officer for a six month probationary period to November 15, 2014. Holmes Sr seconded and the vote was unanimously approved 3-0.

Morelli and Twiss left the meeting at 7:05 pm.

Selectmen briefly discussed some of the research gathered on Shirkin Road. The Board wants to take some action that will be effective in terms of reducing the traffic and other illegal issues going on in the area.

## **II. ANNOUNCEMENTS**

1. Bulky Day was successful despite the rain on Saturday May 10, 2014.

**III. LIAISON REPORTS - None**

**IV. APPROVAL OF MINUTES**

Selectmen reviewed the minutes of 08 May 2014. Motion was made by Cordes to approve them as written. Holmes Sr seconded and the vote was approved 3-0.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - None

7:00 pm Department Heads - None

At 7:25 pm Matthew Thomas came in to the Board's meeting. Cordes reviewed the Board's discussion from last week regarding the 250<sup>th</sup> Souvenir Programs, and the discussion about sale of the programs at the Old Meetinghouse.

Cordes stated that generally as part of the program we remind people about things that are going on after the Memorial Day Parade, and not wanting to distract from the solemnness of the day. Thomas said that he does understand the Board's concern about that and said that he would never detract from Memorial Day, and asked the Board to allow for the sales of this important part of the 250<sup>th</sup> Celebration, which is in honor of this town and educational to let people know what makes Fremont unique and important. He said he wants to do it in front of the Meetinghouse by the historic marker as well as at the School after the event.

There was discussion about having an announcement at the end of the program that the booklet is available for \$3 following the Ceremony. Thomas said they only have 750 books for sale.

Thomas showed the Board a sketch of the 1802 Town Pound sign which is currently being designed. The Dedication of the Town Pound will take place at the June Ceremony as well.

After further discussion, Cordes summarized the earlier discussion about program sales on Memorial Day that the Board's understand is that Thomas will set up a table in front of the Meetinghouse (off to the side) as people begin to congregate at the event. When the marchers get there, they will discontinue sales and then resume after the event closes.

A brief announcement will also be made at the end of the program announcing the big Town event coming up in 3 weeks, and requesting that people save some time in their schedule to participate in it.

Thomas asked the Selectmen to be part of services taking place on June 20th at the Meetinghouse, Straphrey and Reel Society of NH, Dedication of the Town Pound, and to make an Official welcome to the Celebration at 6:00 pm. Thomas was asked to let the Board know at what events they are needed at for the June Ceremonies. Thomas will forward an email with the information.

Matthew Thomas left the meeting at 8:15.

**VI. OLD BUSINESS**

1. Policy Review was deferred. Copies of the updated formatting for the Town Vehicle and Media Spokesperson Policies were distributed for future discussion.

2. Selectmen reviewed the Slip Trip & Fall Policy addendum to the Town of Fremont Safety Policy, which was reviewed and discussed February 27, 2014 and sent to all current employees in March 2014. Motion was made by Cordes to formally adopt this addition to the Town of Fremont Safety Policy. Hunter seconded and the vote was approved 3-0.
3. Selectmen then signed the revised cover sheet and welcome page of the Updated Fremont Safety Policy so that new manuals can be copied for new employees.
4. Selectmen discussed Memorial Day vehicles and said they preferred not to use the Fire Department utility vehicle for carrying veterans. Additional convertibles will be located for this purpose. Selectmen reviewed their speaking portions and asked for the program to be brought to the meeting next week for finalization.
5. Selectmen reviewed a report from Bob Meade in which the contractor for the property adjacent to Doucette on South Road, has not been back yet due to the weather. He is anticipated soon. The board would like a progress update again by mid-June.
6. Carlson advised that to date, two quotes have been received for the Town Hall chimney repair/replacement. The third Fremont vendor will be contacted again to see if he is interested, and asked to submit a proposal.
7. There was discussion about the Library roof repairs. It is felt that the project needs to be put out to bid, and in the discussion, there was also mention of areas of mold and rot around fascia trim at the base of the shingles. This continues to be in progress.

## VII. NEW BUSINESS

1. Board members reviewed the Accounts Payable manifest totaling \$48,307.95 for the current week dated 16 May 2014. Motion was made by Cordes to approve the manifest. Holmes Sr seconded and the vote was approved 3-0.
2. Selectmen reviewed bills and invoices for payment.
3. Selectmen reviewed the folder of incoming correspondence.
4. Selectmen signed letter to NH DMV Commissioner Barthelmes regarding Nicole Cloutier's election as Fremont's Town Clerk Tax Collector relative to the being the Town's designated Agent for the NH DMV Municipal Agent Program.
5. On the advice of the Town's Auditor Mike Campo, the Cable Revolving Fund will be set up as a checking account. Currently the Treasurer has the Revolving Fund set up in a NH PDIP account. To make transactions easier, Campo suggested that it be converted to a checking account and the Board of Selectmen issue manifests for any expenses that need to be paid from it for the community TV channel administration. The Board signed a PO a couple of weeks ago for a networking cable needed for the computer being used for the community bulletin board computer. The Board reviewed the invoice from Ben Franklin for \$31.99 to cover the cost of the networking cable.

Motion was made by Cordes and seconded by Hunter to approve a manifest for \$31.99 for cable expenses. The vote was approved 3-0.

6. Selectmen reviewed and signed an Intent to Cut for parcel 06-047.001.001 owned by John Mullen at 117 Tavern Road.
7. Selectmen signed a letter to the Trustees of Trust Funds requesting disbursement from Bridge Capital Reserve Fund in the amount of \$1,184.45 to cover invoice #790633 from Stantec for the period through May 9, 2014. This is for work to date on the Martin Road Bridge Engineering contract.
8. Selectmen signed a Yield Tax Warrant in the amount of \$660.50 for 06-034 and 06-035.

#### **VIII. NON-PUBLIC SESSION NH RSA 91-A**

At 8:30 pm motion was made by Cordes to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Hunter seconded and the roll call vote was approved 3-0: Hunter – aye; Cordes – aye; Holmes Sr – aye.

Cordes moved to return to public session at 9:00 pm. Hunter seconded and the roll call vote was approved 3-0: Hunter – aye; Cordes – aye; Holmes Sr – aye.

Cordes then moved to seal the minutes of the non-public session indefinitely. Hunter seconded and the roll call vote was approved 3-0: Hunter – aye; Cordes – aye; Holmes Sr – aye.

The next regular Board meeting will be held on Thursday May 22, 2014 at 6:00 pm.

**IX. ADJOURNMENT** – At 9:00 pm motion was made by Cordes and seconded by Hunter to adjourn the meeting. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator